



Patchogue-Medford School District

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121 Saxton Street
Patchogue, NY, 11772
(631)687-6480

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Dear Family and Friends of Potential 2023-2024 Kindergarten Students:

We are beginning registration for our September kindergarten class of 2023. All children born during the period of December 2, 2017, to December 1, 2018, will be eligible for the September 2023 kindergarten classes. Registration will take place at **Central Registration, which is located at Saxton Middle School-Pupil Personnel Services, 121 Saxton Street, Patchogue, NY.** To ensure that all families have the sufficient time they need to complete the process, we will be scheduling appointments. **Please call the Registration Department at 631-687-6793 in order to set up your appointment.** The appointment dates, by home school, will be as follows:

Barton - March 13 th	Medford - April 6 th
Bay - March 14 th	River- April 25 th
Canaan - March 15 th	Tremont-April 26 th
Eagle - March 31 st	All Buildings- April 19 th and April 21 st

We understand that you might be unable to attend on your scheduled building day. If so, please let us know when you call.

In order to complete your child's registration, the following documents **must be provided** for each child:

- Proof of Date of Birth (original birth certificate or passport)
- Three Required Proofs of Residency (one (1) from list A, two (2) from list B)
 - List A - Property Tax Bill, Mortgage Statement, Deed, Rental Agreement, Lease Agreement or Landlord Affidavit
 - List B - Utility bill, PSEG, National Grid, Oil Company, Telephone (landline) or TV/Internet Provider
- Most recent Physical Exam and up to date Immunization Record
- If Applicable: Guardianship papers for students not living with parents. If divorced or separated, judgement of divorce (pages referring to custody/visitation)

Please be advised that children cannot be admitted to kindergarten without proof of age, residency, physical exam, and immunization records. **If your child is enrolled in our Pre-K program, Kindergarten registration is still required; your child will NOT be automatically promoted to kindergarten in the fall.**

You can begin the Pre-registration process online at www.pmschools.org. If your child is **already registered for Preschool** in our district, or if you have other children in the school district, you **do not need to do the online application. A paper packet is still required for all Kindergarten students, along with your current proofs of residency.**

If you have any questions, please call 631-687-6430.

Sincerely,

Jessica A. Lukas, Ed.D.
Assistant Superintendent for Special Education
and Pupil Services