

## **Classroom Concerns And/Or Issues With Regard to Academics**

It is suggested that whenever an issue arises regarding classroom instruction such as grades, progress reports, classroom behavior, etc. that the parent/guardian *first* contact the teacher via email. Teacher emails are listed on the high school web page; however, almost all teacher email accounts are the first letter of the teacher's first name and their entire last name followed by pmschools.org (for example: Randy Rusielewicz would be [rrusielewicz@pmschools.org](mailto:rrusielewicz@pmschools.org)). If no response is received within 48 hours, parents can either re-send the email to the teacher and cc the principal ([rrusielewicz@pmschools.org](mailto:rrusielewicz@pmschools.org)) or call the High School Main Office at 631-687-6500.

You will find our school is very responsive to your concerns and turnaround time by our school personnel is minimal.