



Patchogue-Medford High School

NAVY (SEAL) LT MICHAEL P. MURPHY CAMPUS

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Randy E. Rusielewicz, Ed.D., Principal
181 Buffalo Avenue
Medford, New York 11763
(631) 687-6500
(631) 687-6599 FAX

RE: STUDENT-PARKING PERMIT

Dear Parent or Guardian:

The following letter outlines the procedure for obtaining a student-parking permit at the Patchogue-Medford High School for the 2019-2020 school year.

Please be advised there will be **NO** parking on the Patchogue-Medford School grounds until successful completion of both of the following:

- Attendance at a **mandatory** parking privilege meeting with Mr. Hoffmann has been fulfilled.
- A parking application with all pertinent documents is submitted and approved.

Please note that attendance at a 2019-2020 meeting and completion of a new parking application is mandatory even if your child was issued a sticker last year.

This summer, parking privilege meetings will be held on Tuesday, August 27, 2019 @ 10:00 AM and 5:00 PM. Your child only needs to attend one of these meetings. In order to be issued a parking sticker immediately following a meeting, your child **must have all** of the following items with them:

1. Completed application signed by student and parent
2. Class D New York License Only
3. Current Insurance Card (not expired)
4. Current Vehicle Registration

In order to be eligible for a student-parking permit students must have obtained a NYS Class D License. In order to hold a Class D License (Senior License), the New York State DMV requires that you must be 18 years old, or 17 years old and have completed a certified Driver's Education Program. If your child has not yet met the requirements for a Class D License when they attend the mandatory meeting, he/she will only be eligible to obtain a parking permit when they are issued a Class D License. Per NYS DMV regulations, a student **may not** drive to school with a Class DJ (Junior) License. Enclosed you will find the DMV description of a Junior and Senior License.

Please note: Driving to school **prior** to the completion of an application and attendance at a student parking permit meeting will result in a rejected application for the entire 2019-2020 school year. Additionally, disruptive or disrespectful behavior, excessive lateness (10 or more), any other code of conduct violation, or unsafe driving could possibly result in having your child's parking privileges revoked or suspended for a period to be determined by administration. At all times, parking for eligible students will only be in the north parking lot. In the past, students without parking privileges have been found to park on the side streets surrounding the school. Please note that the high school administration in no way supports or encourages this behavior. Students that are eligible to receive parking privileges should do so. **Students that are not eligible should not, under penalty of law, drive to school at all**, as this can lead to their license being suspended or revoked for up to 60 days (see enclosed NYS DMV regulations). Please also note that the Suffolk County Police Department regularly monitors and stops student drivers for enforcement. Additionally, parking on school grounds without a parking sticker is a violation of the school code of conduct and all violators are subject to disciplinary consequences up to and including suspension from school.

If your child is unable to attend either meeting on August 27, 2019, there will be an additional meeting held on Thursday, September 19, 2019 @ 2:00 PM. Please note that only students who receive their parking stickers at one of the August meetings will be allowed to drive to school during the first two weeks of September. Once again, no student will be eligible to drive until after attending a meeting and all required documents are submitted. Please remember, parking on school grounds is a privilege not a right and your child's safety as a new and relatively inexperienced driver is our main priority.

Should you have any questions please feel free to contact me at 631-687-6500.

Sincerely,

Randy E. Rusielewicz, Ed.D.
Principal

Patchogue-Medford High School Parking Regulations

Allowing a student to operate a motor vehicle on Patchogue-Medford High School grounds is an honored privilege that we take seriously and carefully consider before granting to our students. Operating a motor vehicle unsafely on or near our schools is of grave concern to the school and the entire community. Our main objective is to make sure all students are safe. It is expected that you will always maintain safe driving habits such as wearing a seat belt, using sound judgment, using directional signals, maintaining cautious speeds and avoiding the use of cellphones for any reason while operating a vehicle. It is our hope that if granted, you will not jeopardize this privilege.

Student parking on Patchogue-Medford High School grounds is intended and permitted for only those students with a Class D New York License. Students driving vehicles to school must park in the North Parking Lot (adjacent to the gymnasium). All vehicles must be locked. The school is not responsible for theft, damage or accidents while on school property. Parking stickers will be issued to students based on a limited number of parking spaces on a first-come first-serve basis.

Only the registered student is eligible to park on school grounds. Parking stickers cannot be loaned to other students or transferred to other vehicles for any reason. If this should occur, both parties privilege to park will be revoked indefinitely.

Procedures:

- Vehicle application forms are available in the Main Office and require a student signature, parent/guardian signature, vehicle registration, Class D New York license, and a current vehicle insurance card.
- Parking permits must be properly displayed behind interior mirror that is visible from the outside.
- Students must park vehicles in North Parking Lot only.
- Speeding and careless driving are not permitted on or near school grounds.
- The use of cell phones while driving on school grounds is not permitted.
- Students are not allowed to sit in parked vehicles on school grounds.
- Smoking (including vaping) is not permitted anywhere on school property. This includes the student parking lot.
- Students will be issued only **ONE** parking sticker per school year. If there is a car change at any time a new application must be applied for with new registration and current insurance card. Failure to do so will result in automatic revocation.
- Students may not allow other students to use their parking sticker for any reason.
- Students may have their parking privileges revoked or temporarily suspended due to academic failure(s), disciplinary problems, continued unexcused absences and/or lateness.
- Any student illegally leaving the building, especially with other students in their car, will result in an automatic revocation of student parking privileges for the remainder of the school year, in addition to receiving disciplinary action by school administration.
- Students using false, stolen, or recreated parking stickers will be suspended from school and will not be issued a parking sticker for the remainder of the year.
- Student vehicles may be subject to a search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in the vehicle. Failure to allow entry will result in automatic vehicle removal from school grounds and revocation of the parking permit.
- Students must get permission from the Main Office to enter their vehicle during the school day.
- Student vehicles must maintain valid state registration and insurance at all times.

Students violating these procedures will lose their driving privilege, have their vehicle towed away at the owner's expense, and may be ticketed by the Suffolk County Police.

I have read and understand all of the above rules and regulations for operating and parking my vehicle at the Patchogue-Medford High School.

STUDENT SIGNATURE: _____

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

STUDENT PARKING APPLICATION

PLEASE PRINT:

Student Name: _____ Grade: _____

Parent/Guardian Name: _____

Home#: _____ Cell#: _____

Vehicle Information:

Year: _____

Make: _____ Model: _____

Color: _____

Type of Vehicle: Automobile _____ Truck _____ SUV _____

New York State License Plate Number: _____

My parent/guardian and I have both read, discussed and understand the High School student parking regulations, procedures, and consequences. Both the student and parent/guardian signature indicate permission for the filing of this application.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

To be completed by School Official only:

Date Issued: _____ Approved by: _____