

THE PATCHOGUE - MEDFORD

SPECIAL BUDGET ISSUE

Messenger **PM**

Published by the Patchogue-Medford School District

2018-2019 Budget



Class of 2018 Top Ten Students



Canaan Kindergarteners at their 100th Day of School Celebration (left). Pictured right, Bay students were recognized for showing respect at a red carpet ceremony.



Patchogue-Medford High School's representation at the Mid Island Honors Band Concert.



Saxton students wore purple for "PS I Love You Day" in order to spread love, decrease bullying and promote mental health awareness.

School District Vote

Tuesday, May 15, 2018 7 a.m. - 9 p.m.

BUDGET HEARING: THURSDAY, MAY 3, 2018 at 7:00 p.m. at South Ocean Middle School

Dear Patchogue-Medford Community,

We are truly living through challenging times. Districts across the State have been forced to develop budgets that address the programmatic needs of students, while recognizing the uncertainty of the economic climates in Albany and Washington. Districts have also had to develop budgets that include proactive security measures to ensure the safety of students and staff, while being sensitive to the tax cap restrictions on budget growth. And as if this were not enough, we continue to address unfunded mandates that have been foisted upon Districts with no source of increased funding to assist us with compliance.

Despite the backdrop within which our Budget was developed, I am pleased to inform you that the 2018-2019 budget truly addresses the needs of the "Whole Child" and continues the important work of implementing our Superintendent's Road to Success Plan. Even in the midst of challenging times, our district has not lost a commitment to excellence!

As you review the pages to follow, you will see evidence of the incredible program offerings for our students, which include the continuation of successful programs, while providing new initiatives to further strengthen "The Whole Child." You should also take note of Proposition #2 which seeks authorization to continue to implement our Five Year Capital Plan by establishing a new Capital Reserve Fund and Proposition #3 which seeks authorization to spend funds from the existing Capital Reserve Fund on security enhancements districtwide.

Please join us on Tuesday, May 15, 2018 between the hours of 7:00 a.m. and 9:00 p.m. for the District School Budget Vote and Trustee Election.

Sincerely,

Anthony C. O'Brien
President, Patchogue-Medford Board of Education

Proposed Expenditures

INSTRUCTIONAL PROGRAM BUDGET This is the instructional portion which includes all instructional areas and associated employee benefits, including transportation	2017-2018 Adopted Budget	2018-2019 Proposed Budget
General Instruction Includes salaries for teachers, teacher aides, clericals, substitutes, textbooks, supplies, materials, etc.	\$ 50,422,323	\$ 52,308,005
Students with Disabilities Programs Includes salaries for teachers, teaching assistants, teacher aides, clericals, substitutes, textbooks, supplies, materials, etc. for programs serving students with disabilities	\$ 27,464,477	\$ 28,154,327
Occupational Education Represents BOCES vocational programs	\$ 1,398,100	\$ 1,460,010
Special School Includes summer school, adult education, and alternative high school *	\$ 862,962	\$ 806,371
Library & Media Includes the salaries for librarians, aides, books, supplies and audio visual	\$ 1,498,631	\$ 1,615,847
Computer Instruction Includes salaries for Administrator of Technology, Technology support staff, computer aides in each school, BOCES charges for computer support, programming and computer replacements **	\$ 1,360,323	\$ 1,348,746
Student Support Services Includes salaries for counselors, nurses, psychologists, social workers, support staff, materials and supplies	\$ 6,327,723	\$ 6,441,386
Extracurricular and Athletics Extracurricular clubs and athletics salaries, stipends, chaperones, timers, supplies, and uniforms	\$ 1,816,825	\$ 1,720,918
Transportation Includes salaries and benefits for Transportation Supervisor, support staff, district drivers and the cost of contractual services for district routes and BOCES costs for some handicapped, private and parochial students ***	\$ 8,987,306	\$ 9,440,975

* Adult Education programs are self-funded.

** The proposed budget includes year 1 of a 3-year agreement with Eastern Suffolk BOCES for internet access.

***The proposed budget includes year 3 of a 5-year contract extension for transportation services for big buses. The proposed budget includes year 2 of a 5-year contract extension for transportation services for mini buses.

Proposed Expenditures

<u>INSTRUCTIONAL PROGRAM BUDGET CONTINUED</u>	2017-2018 Adopted Budget	2018-2019 Proposed Budget
Employee Benefits Mandatory retirement system payments, social security, workers' compensation insurance and contractual health, life and dental insurance benefits	\$ 35,830,658	\$ 36,916,926
Community Services Includes all expenses for child care offered through the District for before-and-after school, and summer programs. These expenses are offset by revenues from the fees for child care services. * Also includes contractual services for Family Service League and the construction of a Greenhouse for student learning.	\$ 1,325,697	\$ 1,666,117
TOTAL PROGRAM:	\$ 137,295,025	\$ 141,879,628
<u>CAPITAL BUDGET</u>		
The Capital section of the budget contains all debt service, operations and maintenance costs, including utilities, employee benefits and maintenance of building and grounds		
Operations, Maintenance and Security Includes salaries, equipment, repairs, preventative maintenance expenses, maintenance expenses and supplies	\$ 12,347,647	\$ 12,324,239
Employee Benefits Mandatory retirement system payments, social security, workers' compensation insurance and contractual health, life and dental insurance benefits	\$ 3,779,321	\$ 3,789,615
Debt Service Interest on short term debt of the district	\$ 250,000	\$ 288,255
Transfers Transfer to Debt Service to pay down the long term debt in accordance with payment schedules; transfer to Special Aid Fund as necessary for summer Special Education program; transfers to the School Lunch and Capital Project Funds	\$ 13,007,953	\$ 14,128,842
TOTAL CAPITAL:	\$ 29,384,921	\$ 30,530,951
<u>ADMINISTRATIVE BUDGET</u>		
The Administrative portion of the budget provides for the support of the other components of the budget		
Board of Education Includes memberships, travel, conferences, supplies, notices, District Clerk, voting costs and associated expenses	\$ 193,197	\$ 190,058
Central Administrative Support Includes salaries and expenses of the Superintendent, Business Office, Human Resources Office, fiscal agent fees, personnel, treasurer, advertising, and audit	\$ 2,233,545	\$ 2,253,019
Legal Services and Insurance Cost of attorney services and general liability insurance	\$ 1,404,086	\$ 1,393,823
Other Central Services Includes BOCES charges for administration and data services, postage and mailing fees	\$ 2,549,933	\$ 2,753,232
Instructional Educational Support Includes salaries and expenses of administrators and their support staff	\$ 6,480,066	\$ 6,891,256
Employee Benefits Mandatory retirement system payments, social security, workers' compensation insurance and contractual health, life and dental insurance benefits	\$ 4,410,295	\$ 4,575,349
TOTAL ADMINISTRATIVE:	\$ 17,271,122	\$ 18,056,737
TOTAL BUDGET.....	\$ 183,951,068	\$ 190,467,316

* Child care for before-and-after school and summer programs are self-funded.

District Highlights



ACADEMIC AND PROGRAM HIGHLIGHTS FOR 2018-2019

- ★ Purchase of ellipticals, treadmills and stationary bikes at the High School and mini golf sets at the elementary schools to enhance the physical education program;
- ★ Purchase of new kilns for the middle school art program;
- ★ Purchase of new musical instruments for the middle school Marching Band and the elementary school music program;
- ★ Purchase of textbooks, materials and supplies to support literacy and STEM initiatives, classroom libraries, Academic Intervention Services and districtwide course offerings.



NEW PROGRAMS AND INITIATIVES FOR 2018-2019

- ★ Expansion of special education programs for students with special needs;
- ★ Specialized staff trained to address the unique needs of special education students;
- ★ Enhancement of opportunities for work-based learning skills and internships within district schools;
- ★ Implementation of MyMath in Grades 2 and 3;
- ★ Expansion of Dual Language Program;
- ★ Implementation of Foundations in Grade 3;
- ★ Implementation of heart rate monitors for the middle school physical education program.



District Highlights (Continued)



TECHNOLOGY IMPROVEMENTS COMPLETED IN 2017-2018

- ★ Installed VOIP telephone upgrade districtwide;
- ★ Purchased 280 radios to strengthen communication districtwide;
- ★ Installed wireless security enhancements districtwide;
- ★ Upgraded District's financial, payroll and human resources software to the new Finance Manager platform, nVision;
- ★ Upgraded elementary computer labs with new Dell laptops;
- ★ Purchased six laptop carts for the High School;
- ★ Purchased SMART boards for every Third Grade classroom;
- ★ Purchased iPads for every Second Grade classroom;
- ★ District Website upgrade.

CAPITAL IMPROVEMENTS COMPLETED IN 2017-2018

- ★ Roof recoats completed at Barton, Bay, Canaan, Eagle, Medford and Tremont elementary schools and Saxton Middle School;
- ★ Installation of new windows on the south side of Medford Elementary School.



TECHNOLOGY PROJECTS SCHEDULED FOR 2018-2019

- ★ Replacement of District firewall and content filter;
- ★ Staff computer replacements at Bay, River, Medford and South Ocean;
- ★ Replacement of over 100 elementary classroom computers;
- ★ High School computer science lab replacements;
- ★ Purchase of SMART boards for all Fourth and Fifth Grade classrooms;
- ★ High School TV studio upgrade.

PROPOSED CAPITAL PROJECTS FOR 2018-2019

- ★ Continued work on districtwide ADA renovations;
- ★ Refinish gymnasium floor at Saxton Middle School;
- ★ Roof recoats at River, South Ocean and the High School;
- ★ Tennis Court Replacements at the High School;
- ★ Installation of vestibules at main entrances of Barton, Bay, Canaan, Eagle, and Medford elementary schools as well as Oregon, Saxton and South Ocean middle schools (contingent upon approval of Proposition #3 on the May 15, 2018 Ballot);
- ★ Replacement of boys and girls lockers in locker rooms at Saxton and South Ocean;
- ★ Installation of Greenhouse at the High School for student learning;
- ★ Full replacement of curtains at Oregon and replacement of rear panel curtains at the High School.

Questions and Answers

Are there any additional propositions to be presented for voter approval?

A voter proposition will be presented on the ballot that will authorize the District to spend the remaining balance of approximately \$1,200,000 million dollars from the Capital Reserve Fund. Two years ago, the voters authorized the District to spend \$5,000,000 million dollars from the Capital Reserve Fund in order to recoat roofs at the following buildings: Barton, Bay, Canaan, Eagle, Medford, Tremont and Saxton. In addition, the south windows at Medford were authorized to be replaced. After the proposition was approved in May 2016, the District submitted paperwork to the State Education Department in order to ensure that the District received State Aid on the project. **After receiving State approval on the project, the District bid the project and awarded the project to two companies that would ultimately save the District almost three million dollars. The effectuated savings enabled the District to recommend additional projects within the confines of the original five million dollar Capital Reserve Fund allocation. Those projects included the High School Roof Recoat, River Roof Recoat, Boys and Girls Gymnasium lockers at Saxton and South Ocean and new tennis courts at the High School, which were approved by the voters in May 2017. These projects are scheduled to be completed in summer 2018. After all projects listed above are completed in summer 2018, there will be a balance of approximately \$1,200,000 million dollars remaining in the Capital Reserve.**

Proposition #3 seeks authorization from the residents to spend the balance of the funds available in the Capital Reserve on security related purchases including, but not limited to vestibules to fortify main entrances at all schools.

Are there any staffing changes proposed for the 2018-2019 school year?

Included in the proposed budget are eight and a half additional teaching positions, three additional clerical positions, six teaching assistant positions, one audio visual technician, one driver/messenger, one additional part-time library aide, and ten additional full-time equivalent security guard positions.

Are there any special initiatives proposed for the 2018-2019 school year?

As part of the superintendent's Road to Success Plan, the district intends to continue to support the "Whole Child" initiative with funds provided by the State Education Department for Community Schools. Included in the 2018-2019 budget are funds totaling more than \$647,499 that are specifically earmarked for the development of a community schools plan. Patchogue-Medford intends to use part of the State Aid allocation on the continued collaboration with Family Service League. Family Service League is a social empowerment organization that provides physical and emotional support services to Long Island residents. Through the partnership, a series of support services will be provided for students and parents, which will include workshops for students struggling with addictions, connecting families with available resources, monthly forums to assist parents with navigating the Eschool parent portal and much more. Through the partnership, the district will be able to provide intensive intervention support services to students in order for them to be afforded optimal opportunities for future success emotionally, socially and academically. The balance of the funds will be used to construct a greenhouse for student learning at the High School.

How does the tax cap impact the tax rate?

The 2% tax cap (with exclusions) implemented by the Governor and the Legislators does not cap the tax rate, it caps the tax levy. The levy is one component to calculating the tax rate. The assessed valuation is the other component used to calculate the tax rate. **The legislation only addressed one component of the calculation (the levy).** Depending on whether assessed valuation remains the same or declines, the estimated tax rate increase could range from 3.74% to 5.86%. The assessed valuation is determined by the Town and is provided to school districts in the Fall.

Does the proposed budget pierce the property tax cap?

The proposed Budget does **not** pierce the property tax cap.

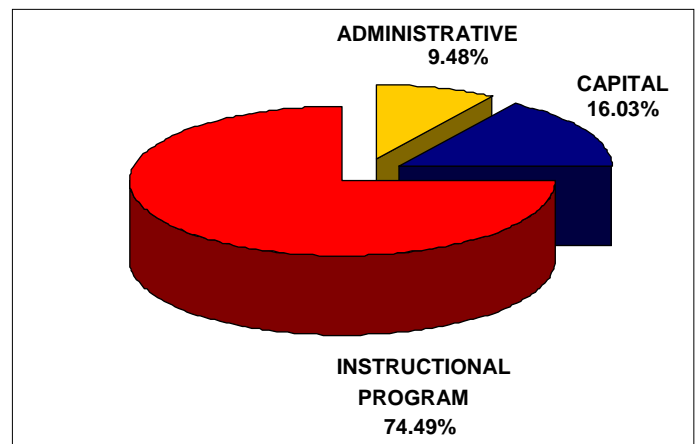
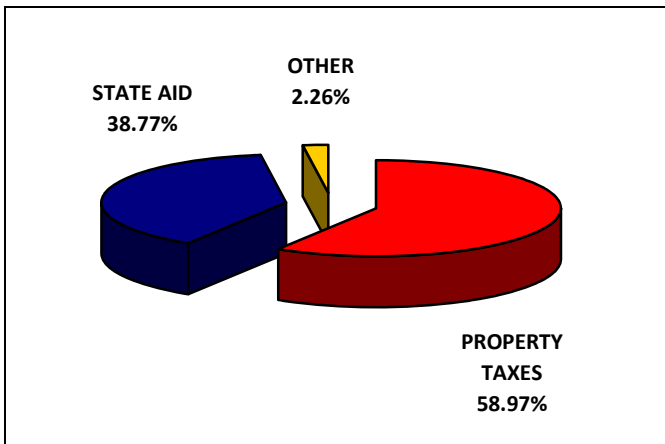
What happens if the proposed budget is not approved?

If the budget fails on May 15, 2018, the Board may either recommend a re-vote on June 19, 2018 or adopt a contingency budget. If the Board chooses to adopt a contingency budget, it will require approximately \$3.5 million dollars of additional cuts, which will include elimination of some of the proposed additional staff. In addition, all equipment purchases would be eliminated from the General Fund budget. Interfund transfers of \$2,525,000 would also be eliminated.

Budget Summary

Summary of Expenditures				
	Adopted 2017-2018 Budget	Proposed 2018-2019 Budget	Change	% of Budget
Instructional Program	\$ 137,295,025	\$ 141,879,628	\$ 4,584,603	74.49%
Capital	\$ 29,384,921	\$ 30,530,951	\$ 1,146,030	16.03%
Administrative	\$ 17,271,122	\$ 18,056,737	\$ 785,615	9.48%
Total	\$ 183,951,068	\$ 190,467,316	\$ 6,516,248	100.00%

2018-2019	
Budget to Budget Change	Budget to Budget Tax Levy Change
\$6,516,248	\$3,397,813
3.54%	3.12%



Estimated Revenues	2017-2018	2018-2019
STATE AID Foundation Aid, Transportation Aid, Building Aid, Excess Cost Aid, BOCES Aid, Textbook, Hardware and Software Aid	\$ 70,978,294	\$ 73,851,274
OTHER SOURCES Admissions, BOCES refund, other refunds of expenses, taxes other than property taxes, donations, interest earnings, Medicaid reimbursement	\$ 4,052,460	\$ 4,297,915
PROPERTY TAXES Includes STAR payments from the State	\$ 108,920,314	\$ 112,318,127
TOTAL REVENUES	\$ 183,951,068	\$ 190,467,316

Proposition 1 - School District Budget

“Shall the Patchogue-Medford School District Budget for fiscal year 2018-2019 be adopted and the requisite portion thereof raised by taxation on the taxable property of the District?”

Proposition 2 - Authorization to Establish New Capital Reserve Fund

“Shall a new Capital Reserve Fund be established in accordance with the provisions of Education Law section 3651, to be designated “Capital Reserve Fund - 2018” (the “Fund”), for the purpose of providing moneys for future capital improvements, including but not limited to: construction, reconstruction, alteration, additions, and improvements to District facilities and the sites thereof; and the acquisition of equipment, furnishings, machinery, and apparatus for the District; the probable term of said Fund will not exceed ten (10) years from the date of its establishment; the ultimate principal amount therein to total \$15,000,000, plus interest earnings thereon; such amount to be provided from surplus funds of the District in the current and future fiscal years, sufficient to fund said \$15,000,000 ultimate principal amount?”

Proposition 3 - Authorization to Expend Funds from the Capital Reserve Fund for School Security Enhancements

“Shall the Board of Education of the Patchogue-Medford Union Free School District be authorized, to expend from the Capital Reserve Fund, which was established on May 19, 2015 (“Reserve Fund”) pursuant to Section 3651 of the Education Law, for the following capital improvement project of acquisition of security equipment, furnishings, machinery and apparatus and the installation of such security equipment at the District’s facilities and sites Barton Elementary School, Bay Elementary School, Canaan Elementary School, Eagle Elementary School, Medford Elementary School, River Elementary School, Tremont Elementary School, Oregon Middle School, Saxton Middle School, South Ocean Middle School, Patchogue-Medford High School and District Office in the approximate amount of \$1,200,000 and other work required in connection therewith; and to expend from the Reserve Fund therefor, including preliminary costs and costs incidental thereto an amount not to exceed the estimated total cost of one million, two hundred thousand dollars \$1,200,000?”

Voter Qualifications

To be eligible to vote in school district elections, a person must:

- Be at least 18 years of age;
- Be a resident of the school district for at least 30 days prior to May 15, 2018;
- Be a citizen of the United States and;
- Be a registered voter with the Board of Registry or with the Suffolk County Board of Elections.

District Polling Places

- District No. 1: South Ocean Middle School
- District No. 2: Medford Elementary School
- District No. 3: Saxton Middle School
- District No. 4: Tremont Elementary School
- District No. 5: Eagle Elementary School

Absentee Ballots

Absentee ballot applications may be obtained at the Administrative Center, 241 South Ocean Avenue, Patchogue or via the District web site (www.pmschools.org). Ballots will be issued upon the satisfactory completion of the application form. The deadline for filing absentee ballot application, if the ballots are mailed to the resident is May 8, 2018 by 4:30 p.m. The deadline for filing absentee ballot applications, if the ballots are to be personally delivered to residents, is May 14, 2018 by 4:30 p.m. All absentee ballots must be filed with the District Clerk by 5 p.m. on Tuesday, May 15, 2018.

Voter Registration

Any school day at the Administrative Center, 241 South Ocean Avenue, Patchogue, New York 9 a.m. to 4 p.m.

Contact the District Clerk (687-6370) for further information.

Deadline to register with the School District Board of Registry is Friday, May 4, 2018 by 4 p.m.



Qualified voters with disabilities who seek information about access to polling places may, in advance of the day of the vote, contact the District Clerk at (631) 687-6370 for information about accessibility.

Patchogue-Medford Schools
241 South Ocean Avenue
Patchogue, New York 11772
www.pmschools.org

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