

# PERSONNEL BULLETIN

PATCHOGUE-MEDFORD SCHOOL DISTRICT  
241 SOUTH OCEAN AVENUE  
PATCHOGUE, NY 11772  
(631) 687-6340

**TO APPLY PLEASE SEND THE FOLLOWING:**

- A cover letter, including the Posting #
- Resume
- Names and email addresses for three (3) professional references.

**RESUME, COVER LETTER & REFERENCES WILL BE ACCEPTED VIA ONE OF THE FOLLOWING:**

- Emailed to [recruitment@pmschools.org](mailto:recruitment@pmschools.org)
- Faxed to 631-687-6349
- Mailed or hand delivered to the address above

**POSITION AVAILABLE – KINDERGARTEN CLASSROOM AIDE**

**APPLICATION DEADLINE:** August 6, 2021

**POSTING #:** #119 21-22  
Please include the posting # in your cover letter.

**POSITION:** Kindergarten Classroom Aide – Bilingual encouraged to apply

**RESPONSIBILITIES:**

- Assist teacher with distribution of paperwork to students
- Assist with classroom projects
- Photocopying
- Retrieving mail
- Escorting students to special area classes as well as to the cafeteria for lunch
- Accompanying students to recess and monitoring student activity

**LOCATION:** Bay Elementary

**HOURS:** 11:30 a.m. – 2:30 p.m.

**SALARY:** \$18.24 per hour  
\$19.73 per hour w/60 college credits

**EFFECTIVE:** August 31, 2021

**EMPLOYMENT REQUIREMENTS:**

**All costs associated with these employment requirements are the responsibility of the employee:**

- Fingerprint clearance from the NY State Department of Education (NYSED)
- Drug Screening
- Physical Examination

Patchogue-Medford Schools is an equal opportunity employer. It does not discriminate against applicants or employees on the basis of age, race, creed or religion, color, national origin, sexual orientation, military status, gender, disability which can be reasonably accommodated without undue hardship, genetic predisposition or carrier status, marital status or any other classification protected by law.

[Click Here to Apply](#)

11/12/19