

To the Board of Education and
Ms. Donna Jones, Ed.D.,
Assistant Superintendent for Business of
Patchogue-Medford Union Free School District

In planning and performing our audit of the financial statements of the governmental activities, each major fund and the fiduciary funds of Patchogue-Medford Union Free School District as of and for the fiscal year ended June 30, 2015, in accordance with auditing standards generally accepted in the United States of America, we considered Patchogue-Medford Union Free School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Patchogue-Medford's Union Free School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Patchogue Medford Union Free School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During our current year audit we have not identified any areas in which the District's internal control can be improved.

The District has implemented very strong controls and we have noted the business office has excellent financial operations. In addition, we have also included the Status of Prior Year Recommendations.

STATUS OF PRIOR YEAR RECOMMENDATIONS

IRS COMPLIANCE

Fringe Benefits

FINDINGS: During our prior year audit we noted the District provided an employee with a vehicle and the use of the vehicle was reported on the employee's W-2 form. However, the employment contract was silent with regards to an employer provided vehicle as a fringe benefit. We recommended the District review all employment contracts to ensure that any fringe benefits are outlined in the employment contract.

STATUS: **Implemented.** During our current year audit we noted that the District approved an MOA to incorporate the fringe benefit in the employment contract.

EXTRACLASSROOM ACCOUNTS

Inactive Clubs

FINDINGS: During our prior year audit we noted several clubs with no financial activity for the 2013-2014 school year. We noted the Board approved to close the clubs in May 2014, however, the District did not close the clubs until July 2014. We recommended that each year the District review all clubs with no financial activity to determine if the club should be closed and monies transferred to financially active clubs in a more timely manner.

STATUS: **Implemented.** During our current year audit we noted no exceptions.

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We would like to acknowledge the courtesy and assistance extended to us by personnel of the District and also compliment the business office on their excellent financial operations during our audit. Should you have any questions concerning the matters referred to in this letter, we shall be pleased to discuss them with you, at your convenience.

This communication is intended solely for the information and use of the Board of Education, the audit committee, management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

R.S. Abrams & Co., LLP

R.S. Abrams & Co., LLP
Islandia, New York
September 29, 2015