

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Held via the Zoom Application and Broadcasted on Facebook Live
November 23, 2020

PRESIDING OFFICER: Kelli Anne Jennings, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Marc Negrin, Anthony O'Brien, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Gregory Gillen, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Assistant Superintendent for Pupil Services; Joey Cohen, Assistant Superintendent for Human Resources; Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Kelli Anne Jennings called the meeting to order on the Zoom Application at 6:32 p.m.

2. EXECUTIVE SESSION

Motion offered by Teresa Balducci-Greenberg, seconded by Marc Negrin to wit:

RESOLVED, that the Board of Education enters Executive Session in order to conduct a confidential discussion regarding a confidential legal matter, a title change for an employee and collective bargaining agreements.
at 6:33 p.m.

Motion carried: 5 - Yes; 0 - No; 1 - Absent (Bernadette Smith)

3. RESUME PUBLIC SESSION

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session on the Zoom Application and broadcasted via Facebook Live at 7:32 p.m.

4. PLEDGE OF ALLEGIANCE

Ms. Jennings led those present in the Salute to the Flag.

5. OPENING STATEMENT

Ms. Jennings provided an Opening Statement regarding the attendance at and conduct of the meeting.

6. APPOINTMENT OF EX-OFFICIO STUDENT MEMBER

Motion offered by Teresa Balducci-Greenberg, seconded by Thomas Donofrio to wit:

RESOLVED, that the Board of Education hereby appoints Patchogue-Medford High School General Organization President Madison Frascogna to serve as the Ex-Officio Student Member of the Board of Education for the 2020-2021 School Year.

Motion carried: 6 - Yes; 0 - No; 1 - Absent (B. Smith)

6. **APPOINTMENT OF EX-OFFICIO STUDENT MEMBER - continued**

The District Clerk will administer the Oath of Office to Ms. Frascogna as soon as is practical.

Ms. Frascogna provided a few comments for those in attendance.

7. **PRESENTATIONS AND REPORTS**

A. i-Ready Presentation

Assistant Superintendent for Instruction Lori Cannetti, along with Academic Directors Dharminder Sohal, Louis Stellato and Michelle Sullivan presented a report on the Districts' i-Ready program.

8. **CONSENT AGENDA**

Motion offered by Diana Andrade, seconded by Teresa Baldinucci-Greenberg to approve the Consent Agenda (Items A through O) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- October 22, 2020 – Special Meeting Minutes
- October 26, 2020 – Special Meeting Minutes
- November 12, 2020 – Special Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in and least three (3) of the four (4) proceeding years, and if the individual receives a rating of one (1) in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence/Returns
- A3. Instructional Staff Payout
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence/Returns

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Approval of Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

8. **CONSENT AGENDA** - continued

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. 504 Committee

D. Approval of Construction Program Change Order

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following construction change order:

Change Order #1 – Briscoe Protective LLC – Fire Alarm Replacement/Integration at Patchogue-Medford High School (Portable Classrooms) – Fire Alarm System Additions for Trailer Buildings – 1) Arrange for the installation of all devices (10 Addressable Smoke Detectors with Bases, 10 Addressable Manual Pull Stations with Covers, six Wall Mount Horn/Strobes, seven Wall Mount Strobes). 2) Arrange to demo existing devices from old system shown on plans provided, 3) Programming of fire alarm additions to new EST-3 Fire Alarm System, 4) Final connections at fire alarm control panel and testing out of equipment, and 5) Equipment cutsheet submittals – Total Cost of \$24,000.00

E. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the period of September 1, 2020 through September 30, 2020:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
- Payroll Schedule Audit Report
- Payroll Adjustments Report
- Substitute Teacher Report (Budget)
- Custodial Overtime Report
- Cash Disbursement Report
- Workers' Compensation Cash Disbursement
- Wire Reconciliation Report
- Revision Audit Reports
4. Cash Flow Projection
- Extra Classroom Activity Fund
6. Scholarship Activity Fund
7. Addition or Revision to Scholarship Activity Fund
8. General Fund Financial Reports
9. School Lunch Fund Financial Reports
10. Special Aid Fund Financial Reports
11. Capital Projects Fund Financial Reports
12. Trust & Agency Fund Financial Reports
13. Private Purpose Trust Fund Financial Reports
14. Debt Service Fund Financial Reports
15. Workers' Comp. Reserve Financial Reports
16. Budget Transfer Query
17. Capital Project Report (7/01/99 – Present)
18. Warrants

F. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments which for the month of October will total \$985,995.00

1. Budget Transfers in Excess of \$5,000

8. CONSENT AGENDA - continued

G. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	All About Kids SLP, OT, PT, LMSW, Psychology	Special Rider for the provision of COVID-related services	See rider for telehealth rate	Yes	Vendor Template	No
2.	Bowlero Sayville	Consultant Services	\$3.75 per person, per game; Not to exceed \$7,500.00	No	Attorney Approved District Template	No
3.	Cleary School for the Deaf	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
4.	Consulting That Makes A Difference, Inc.	Consultant Services	See contract for rates	No	Attorney Approved District Template	Yes
5.	Core BTS, Inc.	Professional Services Agreement Letter of Engagement	See agreement for specific rate	No	Not Necessary	No
6.	East Islip UFSD	Special Education Services – District of Residence	In accordance with Educ. Law 3602-c and the related provisions of the Education Law and Regulations of the Comm. of Education	No	Attorney Approved Template	Yes
7.	Fairway Golf Management, LLC d/b/a Mill Pond Golf Course	Consultant Services - AMENDMENT	\$2,800.00 for each semester; Rate is unchanged from 2019-2020	No	Attorney Approved District Template	Yes
8.	Julia Dyckman Andrus Memorial, Inc.	Special Education Services	In accordance with the tuition rate established by the Comm. of Education, and the maintenance rate established by to Comm. of Social Services	No	Attorney Approved District Template	Yes
9.	Lifetouch	Oregon MS Student Photos for 2020-2021	No changes from 2019-2020	No	Not Necessary	Yes
10.	Lifetouch	Saxton MS Student Photos for 2020-2021	No changes from 2019-2020	No	Not Necessary	Yes
11.	Lifetouch	South Ocean MS Student Photos for 2020-2021	No changes from 2019-2020	No	Not Necessary	Yes

8. CONSENT AGENDA - continued

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
12.	Metro Therapy, Inc.	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
13.	PLC Associates, Inc.	Consultant Services - REVISION	Total not to exceed \$132,625.00	No	Attorney Approved District Template	Yes
14.	Sayville UFSD	Instructional Service Agreement – ESY July 1, 2020-August 30, 2020	In accordance with the tuition rate established by the Commissioner of Education	No	Not Necessary	Yes
15.	St. Charles Hospital & Rehabilitation Center	Athletic Trainer – AMENDMENT	See contract for amended rates	Yes	Vendor Template	Yes
16.	Taylor Publishing Co. d/b/a Balfour	2021 Saxton MS Yearbook	Base price has increased by \$1.00 per yearbook, based on 175 yearbooks ordered.	No	Vendor Template	Yes
17.	Taylor Publishing Co. d/b/a Balfour	2021 South Ocean MS Yearbook	Base price has increased by \$1.00 per yearbook, based on 120 yearbooks ordered	No	Vendor Template	Yes
18.	Town of Brookhaven	Extension of Inter-Municipality Agreement (Salt & Sand 2021)	See contract for potential costs	No	Vendor Template	Yes

H. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following books and/or equipment as per the list provided:

- Assorted secondary science textbooks (*located at Saxton*)
- Assorted Equipment (*located at Barton Elementary School*)
- Assorted psychological, academic and speech/language test kits (*located in PPS*)

I. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the donations of:

- The Axis Church in Medford received a donation of small “kids style masks” and they would like to donate 2 boxes, each containing 4,000 disposable masks, to the District for use by elementary school students.
- The South Ocean PTA would like to purchase a variety of titles for the South Ocean Middle School Library, valued at \$750.00.
- The Hall of Fame Booster Club would like to donate the stipend for the faculty advisor of the Hall of Fame Club (\$40.00 per hour, not to exceed 10 hours = \$400.00).

8. **CONSENT AGENDA** - continued

- Island Outreach Foundation would like to donate \$2,500.00 to Medford Elementary School for their holiday outreach.

J. Approval of Revision of 2020-2021 School Year Student Calendar

RESOLVED, that the Board of Education approves the revised 2020-2021 School Year Student Calendar as presented (see Schedule #2 – Attached)

K. Acceptance of Resignation of District Audit Committee Member

RESOLVED, that the Board of Education hereby accepts the resignation of Richard Petersen from the District Audit Committee, effective November 9, 2020, with regrets, and directs the District Clerk to solicit letters of interest from community members who wish to be considered for the open position.

L. Approval of Memorandum of Agreement Regarding Title Change

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with Nicole Ciminiello for a change of job title from “Assistant to the Assistant Superintendent for Business” to “Assistant to the Superintendent” and authorizes the President of the Board of Education to execute said Memorandum of Agreement on behalf of the district.

M. Approval of Memorandum of Agreement Regarding Co-Advisors of the Red and Black Newspaper

RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers, Allison McKeough and Cristie O’Neil regarding the pay structure for the advisors of the Red and Black Newspaper and authorizes the President of the Board of Education to execute said Memorandum of Agreement on behalf of the district.

N. Designation of District-Wide COVID-19 Testing Coordinator

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Dr. Jessica Lukas as District-Wide COVID-19 Testing Coordinator.

O. Approval of Memorandum of Agreement with Patchogue-Medford Congress of Teachers.

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a Memorandum of Agreement with the Patchogue-Medford Congress of Teachers regarding Phase II of the District Re-Opening Plan.

A roll-call vote was taken on the Consent Agenda (Items A through O above)

**Diana Andrade – Yes
Teresa Baldinucci-Greenberg – Yes
Thomas Donofrio – Yes
Marc Negrin - Yes**

**Anthony O’Brien - Yes
Bernadette Smith - Absent
Kelli Anne Jennings - Yes**

The Consent Agenda was approved.

9. SUPERINTENDENT'S REPORT

Dr. Jones provided a report on her recent activities,

10. POLICY FIRST READING

The following policy revisions will be circulated for a first reading. If there are no changes, the policies will be included on the December 21, 2020 Business Meeting Agenda for approval:

- 1130 Community Use of School Facilities
- 2410 Table of Administrative Organization

11. SUPERINTENDENT'S REPORT

Dr. Jones reported on timely matters pertaining to the district.

12. ARRIVAL OF BOARD MEMBER

Board of Education Member Bernadette Smith arrived and joined the meeting at 8:58 p.m.

13. DISCUSSION TOPICS

Ms. Jennings reported on the results of the New York State School Boards Association Annual Meeting, to which she served as the district's Voting Delegate.

14. COMMITTEE REPORTS

Board of Education members reported on the Board of Education Committees which they chair.

15. COMMENTS AND QUESTIONS

The Board responded to questions submitted by the Public.

16. BOARD OF EDUCATION COMMENTS

Members of the Board of Education made comments.

17. ADJOURNMENT

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:39 p.m.

Motion carried: 7 - Yes; 0 - No

Respectfully submitted,

Dennis M. Logan
District Clerk