

PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
241 South Ocean Avenue
Patchogue, New York 11772

Business Meeting
Via Teleconference Due to Covid-19 Virus
Broadcast via Facebook Live
May 28, 2020

PRESIDING OFFICER: Anthony C. O'Brien, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Diana Andrade, Teresa Balducci-Greenberg, Thomas Donofrio, Marc Negrin, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Christopher Shishko, General/Labor Counsel; Reesa Miles, General/Labor Counsel

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

1. CALL TO ORDER

Board of Education President Anthony O'Brien called the meeting order on the Zoom application at 6:02 p.m.

2. EXECUTIVE SESSION

Motion offered by Marc Negrin, seconded by Diana Andrade to wit:
RESOLVED, that the Board of Education hereby enters Executive Session to conduct a confidential discussion regarding tenure reviews, a Settlement Agreement and collective bargaining matters at 6:02 p.m.

Motion carried: 7 - Yes; 0 - No

3. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEYS

Mr. O'Brien called the meeting to order in Public Session, at 7:38 p.m. via the Zoom application and broadcast on Facebook Live.

School attorney Reesa Miles departed the meeting at this point.

4. WELCOME AND GROUND RULES

Mr. O'Brien explained the ground rules for the meeting.

5. CALL BUDGET INFORMATION MEETING TO ORDER

Mr. O'Brien called the Budget Information Meeting to Order at 7:39 p.m.

6. EXPLANATION OF VOTING PROCEDURE

Dennis Logan, District Clerk, explained the rules governing voting and the voting procedure and the contents of the ballot.

7. INTRODUCTION OF CANDIDATES

Dennis Logan, District Clerk, named the candidates for the open seats on the Board of Education.

8. BUDGET OVERVIEW

Frank Mazzie, School Business Administrator, presented the important points regarding the proposed 2020-2021 School Year Budget.

9. PUBLIC QUESTIONS

Questions about the Proposed Budget, the Vote and Election which are posted on Facebook Live were addressed at this point, by Superintendent of Schools Donna Jones.

10. BOARD MEMBER COMMENTS

Members of the Board of Education made comments on the Budget Proposal.

11. CONSENT AGENDA

Motion offered by Marc Negrin, seconded by Kelli Anne Jennings to approve the Consent Agenda (Items A through J) as follows:

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the following meeting minutes:

- April 21, 2020 – Business Meeting Minutes
- May 7, 2020 – Special Meeting/Budget Workshop #4 Minutes
- May 18, 2020 – Special Meeting Minutes
- May 21, 2020 – Special Meeting/Budget Workshop #5 Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) proceeding years, and if the individual receives a rating of one (1) in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff LOA>Returns
- B1. Operational Staff
- B2. Operational Staff LOA>Returns
- B3. Operational Payouts

C. Approval for Provision of Educational Opportunities to Resident Pupils with disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the rosters provided.

- 1. Committee on Pre-School Special Education
- 2. Committee on Special Education
- 3. Section 504 Committee

D. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports of the March 1, 2020 through March 31, 2020 period:

11. CONSENT AGENDA – (continued)

1. Treasurer’s Report
 2. Claims Auditor Letter
 3. Claims Auditor Reports
Payroll Schedule Audit Report
Payroll Adjustments Report
Substitute Teacher Report (Budget)
Substitute Teacher Report (Grants)
Custodial Overtime Report
Cash Disbursement Report
Workers’ Compensation Cash Disbursement
Wire Reconciliation Report
nVision Audit Reports
 4. Cash Flow Projection
 5. Extra Classroom Activity Fund
 6. Scholarship Activity Fund
 7. General Fund Financial Reports
 8. School Lunch Fund Financial Reports
 9. Special Aid Fund Financial Reports
 10. Capital Projects Fund Financial Reports
 11. Trust & Agency Fund Financial Reports
 12. Private Purpose Trust Fund Financial Reports
 13. Debt Service Fund Financial Reports
 14. Workers’ Comp. Reserve Financial Reports
 15. Budget Transfer Query
 16. Capital Project Report (7/01/99 – Present)
 17. Warrants
- E. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments, for the period from May 7, 2020 through May 14, 2020, in the amount of \$10,000.00, as provided to the Board of Education.

1. Budget Transfers in Excess of \$5,000

F. Approval of Contract

RESOLVED, that the Board of Education hereby approves the following contracts as presented to the Board of Education:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	Quest Diagnostics	Drug Testing Services & Employee Screening	\$37.74 per person, per test; No increase over amended contract approved in December 2019	No	Attorney Approved District Template	Yes

G. Approval of Bid Awards

RESOLVED, that the Board of Education hereby approves the following Bid Awards:

- #2019-12 Assistive Technology Consultation: Michelle Tor, Inc.
- #2020-07 Special Education RFP for Related Services:
 - Achieve Beyond
 - All About Kids
 - Apex Therapeutic
 - Complete Rehabilitation
 - Metro Therapy

11. **CONSENT AGENDA – (continued)**

- Mindful Kid
- New York Therapy Placement Services
- Out East Therapy of NY
- Tender Age, PT
- #2020-08 Special Education RFP for Behavioral Intervention Consultation:
 - Blue Sea Consulting Inc.
 - Helping Hands Licensed Behavior Analyst Services PLLC
 - LIDC
 - Nassau Suffolk Services for Autism
 - New York Therapy Placement Services, Inc.
 - Out East Therapy of NY

H. Acceptance of Donations

RESOLVED, that the Board of Education hereby accepts the following donations.

- The South Ocean Middle School PTA is donating two signs and their installation, to be completed by J Signs, on the rear Gymnasium wall facing the parking lot. The value of the signs and installation is \$2,300.00.
- 150 face masks and 150 face shields for Food Services staff to use while serving grab and go meals have been donated by Industrial Coverage of Patchogue.
- \$200.00 from the Woman's Club of Patchogue has been donated to the Family Center.

I. Appointment of Election Inspectors

RESOLVED, that the Board of Education hereby appoints Patchogue-Medford Library employees Laura Maul and Debbie Bacon to serve as Election Inspectors for the June 9, 2020 School District Budget Vote and Election at no cost to the District.

J. Appointment of Assistant Varsity Field Hockey Coach

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education appoints Teresa Breen to the position of Varsity Field Hockey Assistant Coach at a total stipend of \$6,329.40 (\$5,754 + 10% differential for coaching the same sport for three continuous years) for the Fall 2020 season subject to Section XI and district authorization due to the COVID-19 pandemic.

A roll-call vote was taken on the Consent Agenda (Items A through J above)

Diana Andrade – Yes

Teresa Balducci-Greenberg – Yes

Thomas Donofrio - Yes

Kelli Anne Jennings - Yes

Marc Negrin – Yes

Bernadette Smith - Yes

Anthony O'Brien – Yes

The Consent Agenda was approved.

END OF CONSENT AGENDA

12. **SUPERINTENDENT'S REPORT**

Dr. Jones reported on the on the upcoming salute parades for Seniors to be held on May 29 and answered community questions.

13. INFORMATION ITEMS

a. Policy First Reading

The following policies will be circulated for a first reading. If there are no changes, the policy will be included on the June 29, 2020 Board of Education agenda:

- 3801 Secure Data Destruction Policy
- 3802 Technology Security for Personal, Private and Sensitive Information
- 3802-E Parents Bill of Rights
- 3803 Computer Password Policy
- 4410 Computer Network and Internet Acceptable Use Policy For Employees and Volunteers
- 4411 Remote Access to Computer Network
- 4412 Information Security Breach and Notification
- 4412-R Information Security Breach and Notification - Regulation
- 4430 Social Networking Sites
- 5125 Availability of Student Records in Accordance with the Family Educational Rights and Privacy Act of 1974
- 5125.1 Notification to be Provided to All Families Annually and Upon Registration in the District
- 5125.2 Family Education Rights & Privacy Act Student Record Release Form
- 6147 Computer Network and Internet Acceptable Use Policy – For Students
- 6147-R Computer Network and Internet Acceptable Use Policy – Regulations

14. BOARD COMMENTS

15. ADJOURNMENT

Motion offered by Teresa Balducci-Greenberg, seconded by Marc Negrin to wit:

RESOLVED, that there being no further items for discussion, the meeting is adjourned at 9:21 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan
District Clerk