

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
241 South Ocean Avenue  
Patchogue, New York 11772

Business Meeting  
Held via the Zoom Application and Broadcasted on Facebook Live  
December 21, 2020

**PRESIDING OFFICER:** Kelli Anne Jennings, President

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Diana Andrade, Teresa Baldinucci-Greenberg, Thomas Donofrio, Marc Negrin, Anthony O'Brien, Bernadette Smith

**OFFICIALS OF THE BOARD PRESENT:** Dennis M. Logan, District Clerk; Richard Guercio, General/Labor Counsel; Lisa Hutchinson, General/Labor Counsel; Reesa Miles, General/Labor Counsel

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Jessica Lukas, Assistant Superintendent for Pupil Services; Joey Cohen, Assistant Superintendent for Human Resources; Assistant Superintendent for Pupil Services; Frank Mazzie, School Business Administrator

**1. CALL TO ORDER**

Board of Education President Kelli Anne Jennings called the meeting to order on the Zoom Application at 6:31 p.m.

**2. EXECUTIVE SESSION**

Motion offered by Diana Andrade, seconded by Marc Negrin to wit:  
RESOLVED, that the Board of Education enters Executive Session in order to conduct a confidential discussion regarding agreements with employees, tenure reviews, the evaluation of an employee, a collective bargaining grievance and parent appeal at 6:45 p.m.

Motion carried. 7 - Yes; 0 - No

**3. RESUME PUBLIC SESSION AND DEPARTURE OF ATTORNEY**

Board of Education President Kelli Anne Jennings called the meeting to order in Public Session on the Zoom Application and broadcasted via Facebook Live at 7:30 p.m.

School Attorney Reesa Miles departed the meeting at this point.

**4. PLEDGE OF ALLEGIANCE**

Ms. Jennings led those present in the Salute to the Flag.

**5. OPENING STATEMENT**

Ms. Jennings provided an Opening Statement regarding the attendance at and conduct of the meeting.

**6. REPORT BY EX-OFFICIO STUDENT MEMBER**

Ex-Officio Student Member Madison Frascogna provided her report to those present.

Ms. Frascogna departed the meeting at 7:37 p.m. following her report.

7. **PRESENTATIONS AND REPORTS**

Restorative Practices Presentation

Assistant Superintendent for Special Education and Pupil Services Dr. Jessica Lukas and CSE Chairperson Dr. Kim Hochberg presented a report on Restorative Practices.

8. **CONSENT AGENDA**

**Motion offered by Anthony O'Brien, seconded by Bernadette Smith to approve the Consent Agenda (Items A through N) as follows:**

A. Approval of Minutes

RESOLVED, that the Board of Education hereby approves the Meeting Minutes for the following Board of Education meetings:

- December 21, 2020 – Business Meeting Minutes

B. Approval of Personnel

WHEREAS, the Board of Education recognizes that in order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three (3) of the four (4) proceeding years, and if the individual receives a rating of one (1) in the final year of the probationary period, he or she will not be eligible for tenure at that time, be it

RESOLVED, that the Board of Education hereby approves the following personnel Reports. (see Schedule #1 - Attached)

- A1. Instructional Staff
- A2. Instructional Staff Leaves of Absence>Returns
- B1. Operational Staff
- B2. Operational Staff Leaves of Absence>Returns
- B3. Operational Staff Payouts

Be it further

RESOLVED, that these appointments and the stipends applicable to same are subject to and contingent upon the reopening of school and/or the further closure thereof related to or emanating from the Covid-19 virus and/or state(s) of emergency and the aforementioned stipends will be paid, prorated, or not paid accordingly.

C. Approval of JUUL Agreement

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the written request of the employee named in the attached confidential Schedule "A", dated December 22, 2020 for an extension of her probationary period for an additional calendar year. The Employee's new tenure date is March 15, 2022.

D. Approval of Section 913 Evaluation for District Employee

RESOLVED, that the Board of Education hereby appoints Dr. Michael Schwartz as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the capacity of the employee named in the attached confidential Schedule "A" to perform his/her duties; and be it further

RESOLVED, that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination, virtually

8. CONSENT AGENDA - continued

due to the COVID-19 Pandemic, with Dr. Schwartz, and authorizes the Superintendent of Schools to set a date and time for same.

E. Approval of Provision of Educational Opportunities to Resident Pupils with Disabilities

RESOLVED, that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, shown on the following rosters provided:

1. Committee for Pre-School Special Education
2. Committee for Special Education
3. Section 504 Committee

F. Acceptance of Financial Reports

RESOLVED, that the Board of Education hereby accepts the following financial reports for the October 2020 period:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
  - o Payroll Schedule Audit Report
  - o Payroll Adjustments Report
  - o Substitute Teacher Report (Budget)
  - o Custodial Overtime Report
  - o Cash Disbursement Report
  - o Workers' Compensation Cash Disbursement
  - o Wire Reconciliation Report
  - o nVision Audit Reports
4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. Addition or Revision of Extra Classroom Activity Account
7. Scholarship Activity Fund
8. General Fund Financial Reports
9. School Lunch Fund Financial Reports
10. Special Aid Fund Financial Reports
11. Capital Projects Fund Financial Reports
12. Trust & Agency Fund Financial Reports
13. Private Purpose Trust Fund Financial Reports
14. Debt Service Fund Financial Reports
15. Workers' Comp. Reserve Financial Reports
16. Budget Transfer Query
17. Capital Project Report (7/01/99 – Present)
18. Warrants

G. Budgetary Adjustments

RESOLVED, that the Board of Education hereby approves the following Budgetary Adjustments which for the period from December 10, 2020 through January 14, 2021 will total \$119,156.00

1. Budget Transfers in Excess of \$5,000

8. CONSENT AGENDA - continued

H. Approval of Contracts

RESOLVED, that the Board of Education hereby accepts the following contracts:

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
1.	2080 Media, Inc. d/b/a PlayOn! Sports	One-Time Fee Agreement - Addendum	\$1,500.00	No	Vendor Template	No
2.	Blue Sky Fireworks	Fireworks Agreement for 2021 Graduation	\$5,900.00	No	Attorney Approved Template	Yes
3.	Curriculum Travel of America (CTA)	Refund Release	Refund of \$4,567.50	No	Attorney Approved Template	No
4.	East Rockaway UFSD	Health Services	Per pupil rate of \$1,391.51 for 2020-2021; Per pupil rate has increased by \$129.76 from 2019-2020	No	Attorney Approved Template	Yes
5.	Federation of Organizations	Foster Grandparent virtual program (Bay, Canaan, Medford, River, and Tremont as requested)	No fee associated with this agreement	No	Attorney Approved District Template	Yes
6.	JCK Foundation, Inc.	Services Agreement	\$4,250.00	No	Not Necessary	No
7.	LearnWell	Educational Services	\$57.00 per hour	No	Not Necessary	No
8.	New York University Steinhardt School of Culture, Education and Human Development	Affiliation Agreement	No fee associated with this contract	Yes	Vendor Template	Yes
9.	Perfect Placement, LLC	Consultant Services	\$1,000.00	No	Attorney Approved District Template	No
10.	Uniondale UFSD	Health Services	Per pupil rate of \$908.27 for 2020-2021; Per pupil rate has increased by \$45.20 from 2019-2020	No	Attorney Approved Template	Yes

I. Appointment of District External Auditor

RESOLVED, that the Board of Education hereby authorizes the Board of Education president to execute a Letter of Engagement with the firm of R. S. Abrams & Company, LLP to provide auditing services to the Board of Education; and be it further RESOLVED, that the annual fee for 2020-2021 shall be \$44,700.

8. CONSENT AGENDA - continued

J. Acknowledgement of Receipt of Single Audit Report

RESOLVED, that the Board of Education acknowledges receipt of the Single Audit Report (A-133 Report) for the District for the Fiscal Year Ended June 30, 2020 and directs the School Business Administrator to file the report with the New York State Education Department as is required.

K. Disposition of Obsolete Items

RESOLVED, that the Board of Education hereby authorizes disposition of the following books as per the list provided:

- Library Books (*located at Bay Elementary School Library*)

L. Approval of Non-Resident Tuition Rate

RESOLVED that the Board of Education hereby approves the below tuition rate for the 2020-21 school year. The estimated rates for the 2020-21 school year are as follows:

Regular Education Pupils:

Full Day K-6	\$10,125 (Final 2019-20 rate \$9,136)
Grades 7-12	\$12,939 (Final 2019-20 rate \$11,854)

Special Education Pupils:

Full Day K-6	\$35,352 (Final 2019-20 rate \$33,432)
Grades 7-12	\$38,166 (Final 2019-20 rate \$36,150)

M. Approval of Board Member to Attend Meeting

RESOLVED, that the Board of Education hereby approves the attendance of Board of Education President Kelli Anne Jennings at a Board Officer Roundtable on January 28, 2021 at 7:00 p.m. in the William Floyd High School Library at no cost to the district.

N. Approval of Phase II B of the School District Re-Opening Plan

WHEREAS, the Board of Education approved the initial District Re-Opening Plan on July 27, 2020 and Phase II on November 12, 2020, and

WHEREAS, the district has followed the approved plans since the opening of school and the district administration, based on this experience, has recommended that the current plan be revised, and

WHEREAS, the families and teachers of the district have been surveyed to provide valuable input on the next phase of the district re-opening plan and numerous presentations have been made to the community since schools have re-opened, now, therefore, be it

RESOLVED, that the Board of Education approves the Phase II B District Re-Opening Plan, as presented, and directs the school district administration to implement said plan, to the degree that it is practical under governmental directives and updates regarding the COVID-19 Pandemic, and allows the administration to make revisions, as necessary, to assure the success of the plan.

8. **CONSENT AGENDA - continued**

**A roll-call vote was taken on the Consent Agenda (Items A through N above)**

<b>Diana Andrade – Yes</b>	<b>Anthony O’Brien - Yes</b>
<b>Teresa Balducci-Greenberg – Yes</b>	<b>Bernadette Smith - Yes</b>
<b>Thomas Donofrio – Yes</b>	<b>Kelli Anne Jennings - Yes</b>
<b>Marc Negrin - Yes</b>	

**The Consent Agenda was approved unanimously.**

9. **INFORMATION ITEMS**

Policy First Reading

The following policy will be circulated for a first reading. If there are no changes, the policy will be included on the March 22, 2021 Board of Education agenda:

- 5141 Equity, Inclusivity, and Diversity in Education

10. **ACTIONS ARISING OUT OF EXECUTIVE SESSION**

Appeal of Superintendent’s Decision

Motion offered by Anthony O’Brien, seconded by Teresa Balducci-Greenberg to wit:

RESOLVED, that the Board of Education hereby denies the Appeal of a Superintendent’s Decision made by the parent of the student named in Confidential Schedule “B” and directs the District Clerk to notify said parent of the Board’s determination.

Motion carried: 7 - Yes; 0 – No

11. **SUPERINTENDENT’S REPORT**

Dr. Jones provided a report on her recent activities and timely matters pertaining to the district.

12. **DISCUSSION TOPICS**

The members of the Board of Education discussed the withholding of Transportation Aid by the State of New York during the pandemic and considered the following resolution:

WHEREAS, the COVID-19 pandemic forced the closing of schools in Spring 2020, resulting in the Patchogue-Medford School District not physically transporting students to-and-from school; and

WHEREAS, under current New York State law, school districts may only submit claims for State reimbursement for actual costs incurred in physically transporting students to-and-from school; and

WHEREAS, the Patchogue-Medford School District kept transportation contractors on standby during the Spring 2020 period, utilizing them to deliver electronic devices, school supplies, and daily meals to families in need in the district, and very likely keeping the transportation contractors from going out of business; and

WHEREAS, by doing so, the Patchogue-Medford School District was able to maintain existing contractual agreements and was not forced to go out to bid for transportation services and were thereby able to maintain the cost of transportation services within budgeted amounts going forward while the

**12. DISCUSSION TOPICS - continued**

transportation contractors provided a necessary service to the District and Community. Therefore, be it

RESOLVED, that the Patchogue-Medford Board of Education calls upon the Governor and Legislature of New York State to reimburse the Patchogue-Medford School District at the full projected aid amount for transportation costs incurred for necessary services within the District during the COVID-19 pandemic in Spring 2020.

Motion carried: 7 - Yes; 0 – No

**13. COMMITTEE REPORTS**

Board of Education members reported on the Board of Education Committees which they chair.

**14. COMMENTS AND QUESTIONS**

The Board responded to questions and comments submitted by the Public.

**15. BOARD OF EDUCATION COMMENTS**

Members of the Board of Education made comments.

**16. ADJOURNMENT**

Motion offered by Marc Negrin, seconded by Diana Andrade to wit:  
RESOLVED, that there being no further items for discussion, the meeting is adjourned at 8:56 p.m.

Motion carried: 7 - Yes; 0 – No

Respectfully submitted,

Dennis M. Logan  
District Clerk

DRAFT - SUBJECT TO BOARD OF EDUCATION APPROVAL